



Charitable Donation, Gift and Sponsorship Request Form

Please review DuTrac's [charitable giving guidelines](#) before submitting your request.

All requests will be evaluated based upon the information provided.
Please e-mail a flyer or paperwork regarding your donation to donations@dutrac.org along with completing this form.
Incomplete forms will not be considered.

Organization Name: _____

Organization EIN#: _____ Website: _____

*Please forward a completed and signed W-9 to donations@dutrac.org

Contact Name: _____

Address 1: _____

Address 2: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____

Email Address: _____ Verify Email: _____

Event Name: _____ Event Date: _____

Event Location: _____ Estimated Attendance: _____

Does your request fit DuTrac's Charitable Giving Guidelines? _____

Amount requested: _____ In-kind donation: _____

Describe your request: _____

What is the purpose of this event?

*If requesting sponsorship, please forward all sponsor levels with benefits to donations@dutrac.org



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How will the in-kind donation or money raised be used? _____

Date donation is needed: _____
A minimum of 30 days notice is required for consideration.

List any marketing opportunities for DuTrac: _____
(Logo on event materials, advertisement, donation presentation, etc)

Please indicate other methods DuTrac can assist your organization: _____

Are you or a member of your organization a member of DuTrac Community Credit Union? _____
Membership is not required for consideration, nor does membership influence DuTrac's decision.

If yes, please state name(s): _____

Requested forms and supporting documentation must be mailed or e-mailed to:

DuTrac Community Credit Union
Attn: Donations/Sponsorships
PO Box 3250
Dubuque, IA 52004-3250

E-Mail: donations@dutrac.org